

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2277

### Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

| <b>Short Reference and Effective Date</b> | <b>Title</b>   | <b>For</b>               |
|---|--|--------------------------|
| AO-1457<br>12-28-09                       | Posting and Publicizing COC Meeting Minutes and Meeting Schedules                | State and County Offices |
| AO-1458<br>12-28-09                       | Posting and Publicizing COC 2009 Election Results                                | State and County Offices |
| CM-665<br>12-29-09                        | Providing PS-3553, USPS Coding Accuracy Support System (CASS) Summary Report     | State and County Offices |
| DAP-320<br>12-28-09                       | 2008 NAP and CAT Supplemental Revenue Assistance Payments (SURE) Relief Software | State and County Offices |
| FI-2943<br>12-24-09                       | National Receipts and Receivables System (NRRS) Demand Letter Processing         | State and County Offices |
| FI-2944<br>12-24-09                       | Verifying TTPP Producer Financial Information                                    | State and County Offices |
| SURE-3<br>12-24-09                        | Supplemental Revenue Assistance Payments (SURE) Program Signup                   | State and County Offices |

## National Procedure Checklist No. 2277 (Continued)

### Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

| <b>Short Reference and Effective Date</b> | <b>Title</b>                                     | <b>For</b>              |
|---|--|-------------------------|
| 1-SURE<br>Amend. 1<br>12-24-09            | Supplemental Revenue Assistance Payments Program | State and County Office |

### Procedures Notices

None

### Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

| <b>Short Reference</b> | <b>Date of Obsolescence</b> | <b>Made Obsolete By</b> |
|------------------------|-----------------------------|-------------------------|
| CM-657                 | 12-29-09                    | CM-665                  |

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov)